

## SOFT SKILLS

Everyone can look good on paper. Look for a way to stand out. Always stress soft skills.

### KNOW YOUR AUDIENCE!

- Communication skills – ability to brief, ability to compose talking/bullet background papers
- Team - building/ability to work as a team
- How do you handle stress – can you juggle and prioritize (multi-task)
- How do you rate your professional presentation
- Identify any computer skills
- Good verbiage to use on resume
  - Outstanding role model, communicates effectively and presents excellent appearance, demonstrates versatility, superior commitment to enhance mission capability, impressive ability to build rapport, consistent, negotiated, translated, interpreted, predicted, maximized, downsized, leveraged, prioritized, synthesized, executed, standout among peers, attention to detail