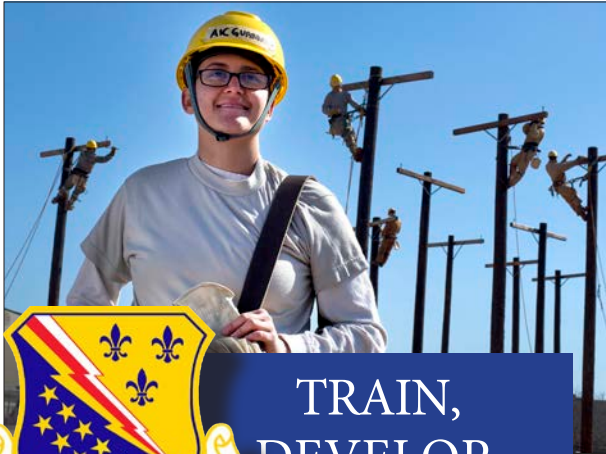


OUR MISSION



**TRAIN,
DEVELOP,
AND
INSPIRE
WARRIORS**

MISSION IMPACT

91 AFSC-Awarding Courses
4,900 Students Every Day

YOUR ROLE

Regardless of your job, unit or organization, part of your responsibility while assigned to Sheppard AFB is to take an active part in the professional development of the Airmen in Training.

You do this by setting the right example, providing mentorship, sharing experiences, telling *your* Air Force story and upholding military standards of discipline.

Combat Capability Starts Here!

CORRECTING AN AiT

Airmen in Training are expected to internalize the Air Force Core Values and adhere to high standards of professionalism. There will be times corrections will be necessary. However, it is important to remember that they are still learning what it means to be an Airman.

When correcting an Airman in Training, do so with professionalism, dignity, and respect while incorporating and exemplifying the Core Values. Remember, this is not Basic Military Training and we are not Military Training Instructors. Belittling, demeaning, and being disrespectful to AiTs is not only inappropriate, it is ineffective in the technical training environment.

Common AiT Violations

- Uniform wear/AFI 36-2903 violations
- Failure to march to and from appointments during duty hours
- Cutting across parking lots
- Wearing soiled PT gear in dining facilities, Base Exchange, Commissary, or the Shoppette
- Walking and talking on a cell phone while in uniform
- Failure to salute officers and staff vehicles
- Walking and drinking while in uniform
- On base headphone use in other than approved areas
- Failure to wear reflective belts or carrying BMT style flashlights during the hours of darkness or inclement weather





AiTs are required at all times to carry an AETC Form 341, in uniform or in civilian attire

AFSC: 3AFSS1	MTL: Sgt Noles	Rm: B123
EXCELLENCE/DISCREPANCY REPORT		
LAST NAME - FIRST NAME - MIDDLE INITIAL Smith, John D.		GRADE E1 E2 E3
ORGANIZATION 36x TRS	CLASS/PLIGHT (if Applicable) DAY/SWING	
EXCELLENCE/EXHIBITED DISCREPANCY (Be specific) Thoroughly describe Airman's actions and complete bottom portion.		
TIME 1234	DATE 1/10/2017	PLACE BX
PRINTED NAME OF REPORTING INDIVIDUAL TSgt B. Matty		SIGNATURE OF REPORTING INDIVIDUAL <i>B. Matty</i>

341s may be collected for good or poor behavior and returned to 82 TRW/TOM in person or by email.

SHEPPARD

AIR FORCE BASE • WICHITA FALLS, TEXAS

*Serving Honorably
Alongside Airmen
in Technical Training*

NEED TO KNOW

WHAT IS AN AIRMAN IN TRAINING?

An Airman in Training, or AiT, is an Air Force member who has completed Basic Military Training and Airman's Week at Lackland AFB, Texas, is enrolled in technical training, and **has not** reported to their first permanent duty station.

A DAY IN THE LIFE OF AN AiT

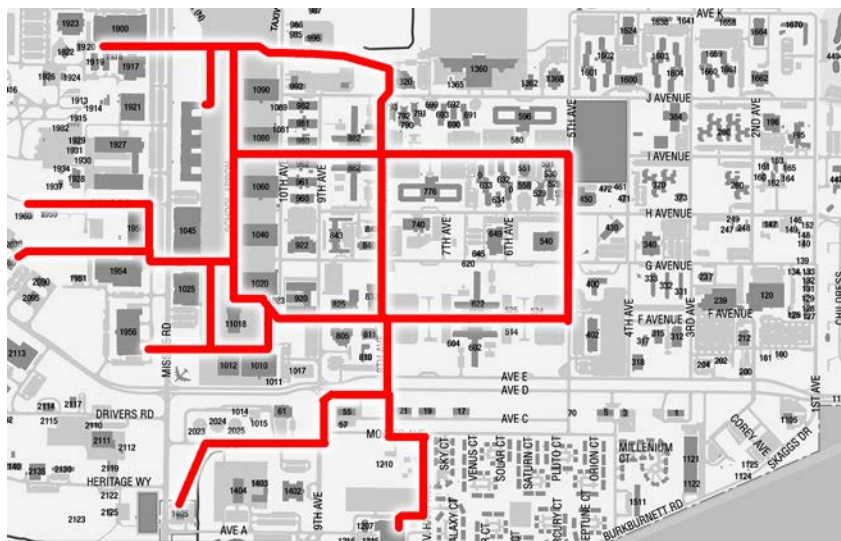
An Airman in Training's typical training day looks like this:

Day Shift

- 0400-0500: Physical Training
- 0515-0700: Breakfast and Personal Time
- 0700-1630: Academics
- 1630-1945: Dinner
- 1900-2200: Leisure and Study Time
- 2200: Call to Quarters (Weekdays)
- 2400: Call to Quarters (Weekends)

Swing Shift

- 1600-0100: Academics
- 0200: Call to Quarters



AIT ROUTE OF MARCH

The Sheppard Route of March is the guideline area designated for AiTs to march to and from locations during the duty day. Additionally, Airmen can march on sidewalks, but are not allowed to cut through parking lots or grass. Airmen must maximize their Small Marching Units (SMUs) and perform road guard procedures when crossing intersections and streets. SMUs cannot exceed 12 Airmen and may not march at ease, except in unsafe conditions such as ice. Airmen on marching waivers must carry a copy of their waiver at all times.

WHAT IS THE TRANSITION PROGRAM?

The transition program is designed to ensure the safety, security and quality of life of our enlisted Airmen in Training. It enables their transition from Basic Military Training and Airman's Week, through technical training and on to the first duty station. The Transition Program consists of three structured periods that ensure a gradual transition process:

Basic Transition Period (BTP)

- Duration: 28-60 days in technical training
- Remain on base at all times
- Wear uniform of the day (UOD) on and off duty; physical training gear is only worn while performing PT or in route to or from fitness center or track
- March at all hours on duty days when in uniform
- May not ride in a private motor vehicle (PMV)
- May not possess or consume alcohol, tobacco products, or vaporized cigarettes

Intermediate Transition Period (ITP)

- Duration: Usually 90 days in training
- Remain on base during duty hours
- Wear UOD during duty hours
- March at all hours on duty days when in uniform
- May ride in PMV after duty hours

Advanced Transition Period (ATP)

- Duration: Until departure to permanent duty station
- Remain on base during duty hours
- Wear UOD during duty hours
- March at all hours on duty days when in uniform (or) may ride in PMV



AIT AIGUILLETS (ROPES)

The distinguished Airman Development Program is designed to develop Airmen through the oversight and leadership of other AiTs. To be selected, Airmen must display outstanding character traits, possess leadership potential, and exemplify professional behavior.

Airman Leader Aiguillets

- Red: High-level responsibility
- Yellow: Mid-level responsibility
- Green: Entry-level responsibility

Additional Aiguillets

- White: Chapel activities
- Teal: Resiliency liaison
- Black: Drill team member
- Blue/White: Choir or drum and bugle corps